

# SHASTA NELSON

## AUDIO VISUAL & PRESENTATION NEEDS

Below is a checklist that will ensure the best audience experience of Shasta's program.

**Please share this list with your Meeting Planner and AV Contact Person.**

If you encounter a challenge with any of the following requests, please contact us right away so that we can fix it in advance of your seminar.

- **Microphone:** Shasta prefers an over-the-ear, Countryman headset.  
(If a headset cannot be provided, a lavalier microphone will suffice.)
- **Flip chart or whiteboard** with markers
- **Room Arrangement:** We understand that in many cases, the room set-up is already established. However, ideal situations include the ability for ALL attendees to clearly see and hear Shasta.
- Name tags for all attendees are preferred [and will contribute to networking and healthier relationships – the focus of Shasta's presentation.]
- Bottled water



**MICHELLE JOYCE**

— SPEAKERS —

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